

**Virginia Department of Taxation
Communication Tax Distribution Report**

November Distribution for September 2020 Sales

Statewide	Amount (\$)
Total Communications Tax	23,278,682.16
Total E-911	2,064,179.68
Total Right-of-Way	1,111,196.19
Sub-total	26,454,058.03
Less: Administration Fee	-68,286.60
Less: Transferred to Deaf and Hard of Hearing	-214,549.38
Sub-total	-282,835.98
Adjustment	0.00
Total Amount Available for Statewide Distribution:	26,171,222.05
Locality: Carroll - 51035	
Locality APA Percentage:	0.241729 %
Total Amount Distributed	63,263.43

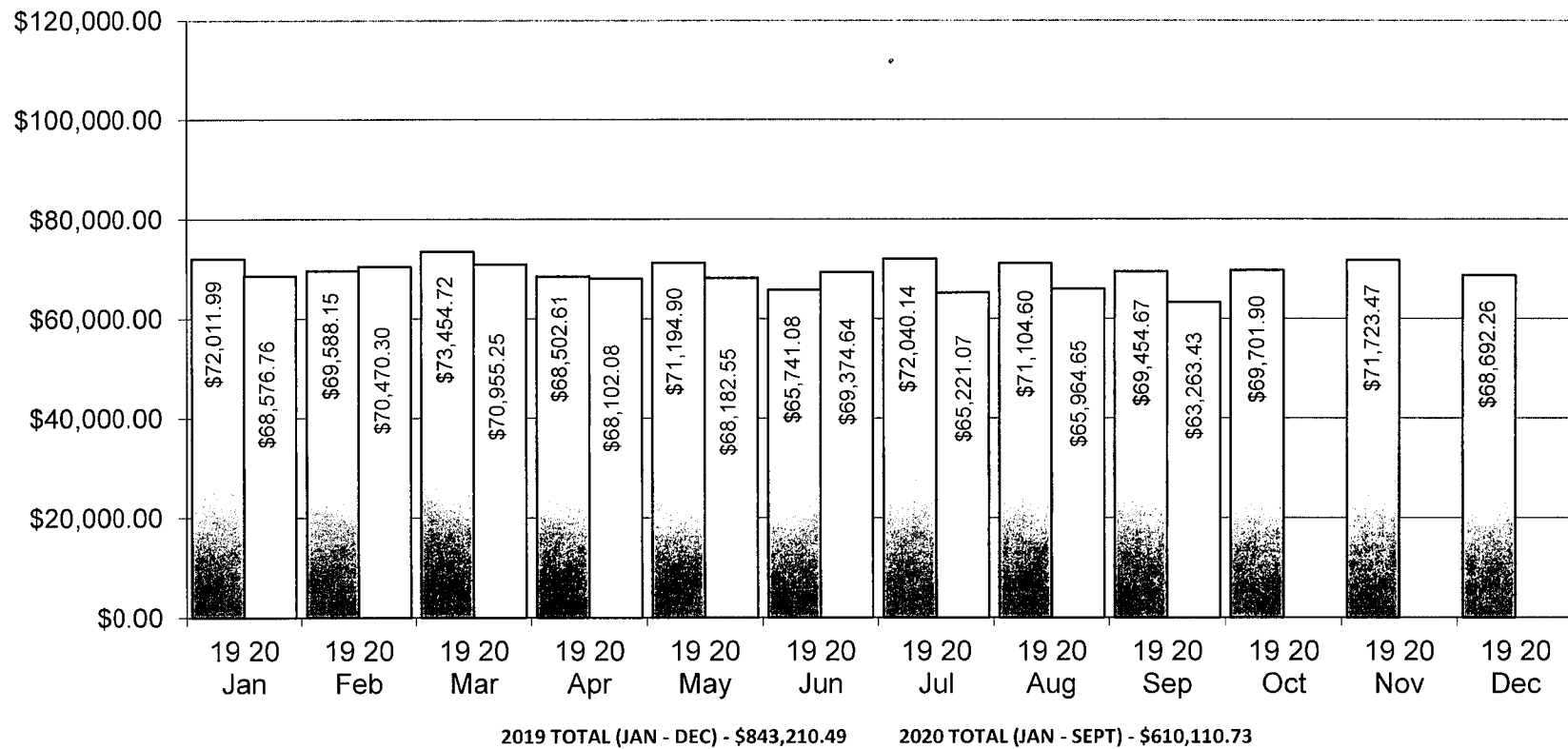
Time Created: 08 11 AM

Additional Information: CONFIDENTIAL TAXPAYER DATA UNDER SECTION 58.1-3 OF
THE CODE OF VIRGINIA. PENALTIES FOR UNAUTHORIZED DISCLOSURE.---

Submitted 11/10/20 by:
Matthew Surratt
Master Chief Deputy
Commissioner of the Revenue
Carroll County

Communication Tax Distribution Report Carroll County VA

Communication Tax Distribution reports are reported to the Commissioner of the Revenue Office monthly. Reports and distributions are received approximately two months after the last day of the current month.



Meeting Summary

Project: Byllesby-Buck Hydroelectric Project (FERC No. 2514) - Relicensing

Subject: Byllesby-Buck Recreation Site Visit

Date: Wednesday, October 28, 2020

Location: Byllesby-Buck

Attendees:	Bill Kittrell (VDWR)	Liz Parcell (AEP)
	Ben Boyette (VDWR)	Tristan Cleveland (LPDA)
	Toby McClanahan (VDWR)	Sarah Kulpa (HDR)
	John Copeland (VDWR)	Maggie Yayac (HDR)
	Sam Sweeney (New River Trail State Park - VDCR)	
	Jimmy Elliott (New River Trail State Park - VDCR)	
	Rex Hill (Carroll County)	

General Comments:

- At each recreation facility, HDR reviewed the trail camera findings, online survey results and presented the recreation features that were studied in support of the Recreation Study Plan.
- Virginia Department of Wildlife Resources (VDWR) explained their recreation goals are to support fishing, hunting, boating, and wildlife viewing. VDWR does not promote primitive camping on its lands.
- Tom Hampton is the VDWR lead for the Memorandum of Agreement with Appalachian that governs the land lease and terms of the Byllesby Boat Launch.
- Thompson Campground site – Sam Sweeney explained that the New River Trail State Park is still very interested in acquiring, re-developing, maintaining, and operating the former Thompson Campground, located between Byllesby and Buck Dams. Previous efforts (1990s and as recently as two years ago with an attempt to reach terms of a 99-year lease) by the State Park to acquire the land from USFS were unsuccessful, reportedly due to unresolvable USFS interests pertaining to liability and insurance. This area is the most suitable area for a campground near the Project and has existing picnic areas, horse facilities, and general campground infrastructure. While there is still widespread interest in this development, the project currently lacks a champion at the federal level (legislative or agency).
- Primitive camping is not encouraged on State Park or VDWR lands but is known to occur. There is little to no posted signage about whether and where camping is allowed.
- Posting a 911 address at formal recreation sites could aid in emergency response. Lack of cell phone coverage is also a safety concern at nearly all of the recreation areas at the project.

- Global comments and recommendations for improved signage regarding intended use, restricted access areas (e.g. tailrace areas, dams), and consistent FERC, regulatory, and identification signage.
- Photos of each recreation facility discussed in this meeting summary are included.

Recreation Facilities (in order of visitation)

- **Byllesby Boat Launch** – VDWR noted that the only approved use of this facility is for boating and fishing. The site is also used for duck hunting access in the winter months. All other use is technically considered trespass. Site is open at all hours for these recreation activities only.
 - VDWR performs site maintenance once a month at a minimum. VDWR contracts with a vendor for regular mowing and trash pickup.
 - The access road to the site is on the list (i.e., Carroll County 6-year plan) to be paved by Virginia Department of Transportation. VDWR noted that they do not control the fabrication or placement of the “trailblazer” signs on public roads.
 - The boat ramp is not usable when the reservoir is drawn down (e.g., for dam maintenance). Appalachian pointed out that the frequency of drawdowns has and is expected to continue to decrease due to operation of the inflatable crest gates preventing flashboard failure.
 - The facility is generally subject to flooding during periods of high inflow.
 - VDWR reported that the area appears to be subject to larger and more frequent flood events over recent years (due to precipitation events).
 - Because of flood siltation deposits, the parking area must be regularly scraped and new aggregate placed.
 - Concerns: Unauthorized uses (including nighttime parking not for fishing access), congestion along the bank (greatest fishing pressure is summer months), and flooding. Other resident comments to VDWR include request for lighting and restrooms. It was noted that any amenities such as lighting, restrooms, benches, etc. would be difficult to maintain due to the flooding. The existing paved walkway near the bank is sloped (shifted) to the extent that it may not conform to ADA requirements for grade.
 - VDWR noted it is common not to have restroom facilities at remote sites such as this.
 - The site may not have a 911 address (Rex Hill to confirm).
 - Potential improvements: concrete paving of parking lot (though significant cost) and/or paved accessible parking spot, extension of bank fishing (if feasible due to floodplain development and wetland impacts), solar-powered dusk to dawn light (near main sign), and facilities to promote wildlife viewing.

- **Fowlers Ferry (informal):** Appalachian owns the land on the river side of the road (confirmed on Carroll County GIS map). There are a few informal recreation spots along the river, but one larger area unseen from the road. Ben Boyette explained that known/observed uses include picnicking, primitive camping, ATV, fishing, wildlife viewing wading, and canoe/kayaking. A large informal road through the area creates a loop, and there are numerous informal road/trail spurs. Ben also confirmed that this area saw the highest usage of illegal activity within/adjacent to the Project Boundary. The site provides a unique viewing perspective and reservoir access for this side of the river. The County Sheriff Deputy patrols the area but relies heavily on VDWR Conservation Officers to do so.
 - Concerns:
 - Illegal uses, trash, unauthorized and uncontrolled vehicle access.
 - Lack of signage regarding land ownership or authorized uses (if any).
 - ATV use is not compatible with VDWR site uses but would be difficult to prevent.
 - Large area that is largely out of sight from the road.
 - Opportunities:
 - The agencies would like to control (or at a minimum have grounds to enforce) usage and access.
 - Bill mentioned that VDWR has a grant to lease land from private owners for long term fishing and boating access that may apply to a site such as this. VDWR has interest in acquiring the site from Appalachian.
 - Potential to serve as (hand) launch area for canoes and kayaks (although not much river reach to paddle before Buck dam).
 - Barriers could be placed to prevent vehicle access and a designated parking area established near the road.
 - Potential to formalize foot path.
- **Buck Dam Picnic Area:** Users access the Buck bypass via the New River trail informally to bank fish around this facility. The State Park maintains the site and the restroom (portable toilet, not ADA accessible). The New River Trail State Park right of way is 40 ft from the center of the trail (in both directions). Agencies noted it is unclear how far away users are required to stay from the dam.
 - Opportunities:
 - Clear signage below the dam demarcating point at which access is prohibited (difficult for VDWR to enforce no access to the dam without this).

- Additional signage and audible alarm warning of dam operations and rising water levels.
- **Buck Dam Canoe Portage/Downstream Fishing Access:**
 - Canoe portage is not heavily used. Put-in to the tailrace below the dam and powerhouse is steep and the current is swift, making it hard to put a canoe in. Canoe take-out commonly accumulates debris and is also relatively steep. This portage is unlikely to be widely used because the user base/craft type is very different for the reservoir and the downstream river reach. Use would likely be to connect the reservoir and downstream reach for continuity by very motivated paddlers.
 - Agencies noted that access to the island across the bypass reach for fishing is by boat (traveling upstream) or wading (less often due to challenging terrain and flows).
 - VDWR noted that they have not issued as many tickets to trespassers near the Buck powerhouse/tailrace channel in recent years and No Trespassing signage has likely deterred users. Usage has gone down over the recent years, however from an angler perspective it is still a desirable fishing location because the tailrace channel attracts fish.
 - Discussion of origins of 200-yard setback from dam or powerhouse rule (Appalachian and VDWR to confirm this)¹.
 - Opportunities:
 - Agencies suggest a more level portage or a step-down launch, though noted that installed at Foster Falls would likely receive much more use than this site.
 - Installation of clear usage signage below the dam and emergency contact signage should a user access the portage outside of station work hours and need help.
 - There is little signage on the island between the dam and powerhouse, including for trespassing or fishing setbacks making it difficult for VDWR to enforce use of the area.
 - HDR/LPDA investigated other portage opportunities on river-left in the bypass off the New River trail. Upstream of the dam is a large wetland blocking access and below the dam has geology unsuitable to canoeing or kayaking.
- **Loafer's Rest (informal area)** – Group did not visit Loafer's Rest, but discussed it from Buck Dam Put-In. Parcels of land in this area are presently leased from Appalachian to VDWR

¹ Based on further review after the site visit, the 200-yard setback is not universal/state-wide but applicable only to Kerr Dam and Leesville Dam. 4VAC15-370-40. Vessels prohibited within certain areas below John H. Kerr Dam and Leesville Dam. Appalachian to evaluate appropriate public safety setback requirement(s) and implement related measures as appropriate.

under a separate agreement from 2000. VDWR noted that this area provides the best river access downstream of Buck Dam and supports a broad user base.

- Opportunity:
 - Formalize as a VDWR river access, improve unmaintained trail to Buck tailrace, install signage, locate parking area closer to river (especially to improve access for senior citizens).
- **New River Trail Picnic Area** – VDCR maintains the area and noted the amenities (grill, benches, picnic table, etc.) have likely been there for well over 10 years. There is a trash can at this location (trash pickup done by State Park). They do not maintain the trail from Buck Dam Rd or the informal parking area. Does not appear the parking area could be expanded immediately adjacent to the picnic area (currently space for 2 vehicles). The road and shoulder is U.S. Forest Service land.
 - Opportunities:
 - Additional identifying signage and posted rules for use
 - Repair/update existing amenities such as bench and fire pit.
- **New River Canoe Launch (downstream of Byllesby Dam)** – Discussion of the temporary access road Appalachian periodically replaces for vehicle/equipment access to the lower level of the powerhouse and whether it will become permanent in the future. Bill expressed concern that the temporary access road washes away and deposits culverts and other materials downstream and noted that if the road is to be made permanent a bottomless culvert may be necessary. No specific recreational improvements were noted or discussed at this site. There is clear signage denoted trespassing and fishing access boundaries along the bank, though no formal FERC recreation sign. There is also no boating/fishing boundary signage from the water. The group discussed that the area is used more for fishing/river access than canoe or kayak launch.
- **Byllesby Canoe Portage** - VDWR noted that the portage take-out used to be along the left bank close to the parking area. However, when the wetland was created following dredging in the late 90's, the portage was moved to the current location. VDWR is concerned that the linear distance to walk between the take-out and parking lot is far and creates a barrier to use. The group discussed the potential of cutting a channel through the wetland or adding a boardwalk, but these may not be feasible due to wetland impacts and the probability of the channel silting in during frequent flood events.
 - VDWR noted that in the past they've tried to use the portage for emergency boat access to Byllesby reservoir (significantly reduces travel time if don't have to drive to the opposite side of the river to launch), but they were only able to launch the boat near the buoy line since the portage was heavily silted and the water depth was nearly too shallow. VDWR inquired about the potential for an emergency-use only boat access in the Byllesby reservoir to allow them to gain access to the river faster.

- HDR/LPDA walked the New River trail upstream of the site to assess potential for portage take-out above the wetland, however the portage route would be even longer if that was implemented. Desktop estimates of trail length are provided:
 - Portage take-out to access gate: 775 feet
 - Access gate to parking lot: 460 feet
 - Top of wetland to parking lot: 2,400 feet
- **Closing** – Brief discussion/recap of major observations at each site. Appalachian/HDR to develop meeting summary and distribute to this group for review (copy others invited to meeting but who were unable to attend, for awareness). Meeting participants agreed that the trail camera monitoring had proven effective with only one camera lost to vandalism/theft and had captured data from a peak recreation season. The group supported removal of the trail cameras at the end of the month, in accordance with the schedule proposed in the approved Revised Study Plan.

Photos of Recreation Facilities

Byllesby VWDR Boat Launch



Byllesby VWDR Boat Launch Parking Area



Fowlers Ferry (informal)



Buck Dam Picnic Area



Buck Dam Canoe Portage Take-Out



Buck Dam Canoe Portage Put-In



Interested Buck Angler Access from Loafer's Rest



New River Trail Picnic Area Lower Area



New River Trail Picnic Area Upper Area



New River Canoe Launch



Byllesby Canoe Portage Take-Out



Byllesby Canoe Portage Parking Lot



Thompson Campground site



M E M O R A N D U M

DATE: November 5, 2020

TO: AUTHORITY MEMBERS & GENERAL PUBLIC

FROM: SUPERINTENDENT GREGORY P. WINSTON

RE: AUTHORITY MEETING

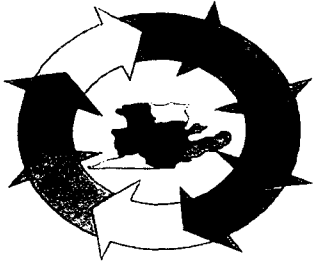
Please be advised that the regularly scheduled meeting of the New River Valley Regional Jail Authority will be held on Friday, November 13, 2020.

The meeting will begin at 10:00 a.m. in the Admin Conference Room at the Regional Jail.

The following committee meeting will be held:

Finance Committee: 9:30 a.m. Admin Breakroom

Anyone desiring to speak before the Authority or present any subject matter for consideration should contact the Superintendent prior to the commencement of the meeting. Any person desiring special accommodations in order to attend or participate in this meeting should notify the Superintendent in advance of the meeting so that conditions can be met.



New River Valley Regional Jail
P.O. Box 1067
Dublin, Virginia 24084
(540) 643-2000 (540) 643-2010 FAX

November 13, 2020

Committee Meeting:

Finance 9:30 a.m., Admin

**Authority Meeting Agenda
10:00 a.m.**

Bland County

Sheriff Jason Ramsey
Eric Workman, **Treasurer**
Chief Deputy John Mustard (A)
Rodney L. Ratliff (A)

Carroll County

Sheriff Kevin Kemp
Nathan Lyons
Chief Dep. Donald Spangler (A)
Michelle Dalton (A)

Floyd County

Sheriff Brian Craig
Joe D. Turman
Chief Deputy Chad Harris (A)
W. Justin Coleman (A)

Giles County

Sheriff Morgan Millirons
Richard Chidester (**Vice Chair**)
Todd Martin (A)

Grayson County

William Shepley
Sheriff Richard Vaughan
Mitch Smith (A)
Chief Deputy David Ashby (A)

Pulaski County

Sheriff Michael Worrell
John Travis
Major Daniel Johnson (A)
Jonathan Sweet (A)

City of Radford

Sh. Mark Armentrout, **Chairman**
Nikki Cumberland
Major Charlie Burton (A)
Mr. Joshua Smith (A)

Wythe County

Sheriff Keith Dunagan
Mr. Brian Vaught
Chief Deputy Charles Foster (A)
Stephen Bear (A)

Superintendent

Gregory P. Winston

Deputy Superintendent

John S. Bowman

Tonya Akers, Secretary

- A. **CALL TO ORDER** - Chairman
- B. **ROLL CALL** - Secretary
- C. **APPROVAL OF SEPTEMBER 2020 MINUTES**
- D. **OLD BUSINESS**
- E. **COMMITTEE REPORTS**
 - **Finance Committee**
- F. **SUPERINTENDENT'S REPORT**
- G. **NEW BUSINESS**
- H. **CITIZENS**
- I. **OTHER BUSINESS OR INFORMATION**
- J. **ADJOURNMENT**

NEW RIVER VALLEY REGIONAL JAIL AUTHORITY
September 11, 2020
Held at the New River Valley Regional Jail

A. CALL TO ORDER:

The meeting of the New River Valley Regional Jail Authority was called to order at 10:02 a.m. by Chairman Mark Armentrout with nine (9) members and four (4) alternates present.

MEMBERS PRESENT:	Carroll County:	Sheriff Kemp
	Floyd County:	Sheriff Craig
	Giles County:	Mr. Chidester
	Grayson County:	Sheriff Vaughan
	Pulaski County:	Sheriff Worrell; Mr. Travis
	Radford City:	Sheriff Armentrout; Ms. Cumberland
	Wythe County:	Mr. Vaught

ALTERNATES PRESENT:	Giles County:	Mr. Martin
	Grayson County:	Mr. Smith
	Pulaski County:	Mr. Sweet
	Wythe County:	Ch. Dep. Foster

STAFF & GUESTS PRESENT:	Superintendent Gregory Winston
	Mr. Steve Durbin-Sands Anderson
	Mr. Robert Lyons-Citizen
	Mr. Bob Sumner-Citizen
	Ms. Ashley Spinks-Floyd Co Press

Sheriff Armentrout welcomed the group and reminded everyone of the significance of this date 19 years ago today.

B. ROLL CALL:

Mrs. Akers called the roll and reported a quorum present.

C. APPROVAL OF JULY 2020 MINUTES:

Copies of the Minutes from the July 24, 2020 meeting were mailed to each member. Chairman Armentrout asked if there were any additions or additional corrections to the Minutes as presented.

Motion: Mr. Chidester moved that the July 24, 2020 Minutes be approved as presented. Sheriff Kemp seconded the motion.

Action: The motion passed unanimously.

D. OLD BUSINESS:

E. COMMITTEE REPORTS:

Finance Committee:

Copies of the monthly financials were distributed. In Mr. Workman's absence, Chairman Armentrout and Superintendent Winston reviewed the report in detail with the group.

Motion: On behalf of the Finance Committee, Chairman Armentrout made the motion to approve the Finance Report as presented.

Action: Following a roll call vote, the motion passed unanimously.

F. SUPERINTENDENT'S REPORT:

Employee News:

Superintendent Winston began by discussing the Weight Loss Challenge that employees had been competing in for the last few months. The top two employees having lost the most weight were Mail Room Officer Kristian Smith and Transportation Officer Bobby Wright.

Academy:

We began the academy with eight officers attending but lost one due to sickness and one suffered an injury during defensive tactics. Six officers remain in training with graduation scheduled for Oct 7th.

Superintendent Winston also gave an update on Montgomery County possibly pulling out of the agreement with the academy. Our jail is the largest contributor to the academy and may be involved in some future litigation in regards to Montgomery County leaving. An attorney is expected to attend the next academy meeting to discuss their options and Superintendent Winston will update the Authority more in November.

Operations:

- Headcount today: 939
- Total days served 28,242
- Average Daily Population: 911
- Average Daily Population for male prisoners: 720
- Average Daily Population for female prisoners: 191
- Number of commitments: 465
- Avg Daily commitments: 15
- Number of releases: 381
- Avg Daily releases: 12.3

COVID-19 Update:

We currently have one positive COVID case and that person is asymptomatic. The jail has been very successful with their efforts to keep COVID infections down. We're sending a lot more prisoners out for court and everyone is being tested afterwards with the rapid COVID tests.

Superintendent Winston just ordered 84 dozen prisoner masks this week and he asked the sheriffs to let him know if they need any additional masks sent over. We are fully compliant with the state's Occupational Health regulations regarding COVID-19. We've designed/implemented the proper training and notified all of our staff in accordance with regulations.

IT:

We've received three CellSense magnetometers and they were displayed in the board room today. They are portable and can be taken into the housing units to cut down on inmate contraband. Staff training was performed earlier in the month.

We're moving forward with the inmate tablets which will enable inmates to visit with their family at home. It will be about another 40 days or so to be up and going. Once that is rolled out law enforcement will be able to access DataIQ and training will be offered to the jurisdictions.

We received a grant from the Department of Criminal Justice related to dealing with COVID issues. Our jail wasn't a recipient of any CARES money and didn't receive anything from any localities for COVID, therefore we had priority to receive money from this grant. We applied for \$38,000 and received it. With that grant money we will enhance our technology in order to reduce movement within the jail. This enables us to improve our internal health care delivery through video via telemedicine as well as mental health and substance abuse counseling. In addition to that, we're going to be able to establish another courtroom in the back. We will have a whole new poly-com system coming in. He discussed some improvements that would be performed on this new courtroom such as a different window glazing and noise canceling headphones to address some issues that we've had with video hearings in the past.

Prisoner Days:

Our prisoner days continue to creep up. We had planned for a significant budget deficit by putting money in the general reserve account. It is still sitting there if necessary but based on our

current numbers it looks positive. We'll take another peek at that moving forward but for now our revenue is just a tick below of where we were expected to be at this time of year.

Ameresco-Performance Contracting:

This has been a planning month for us. We've had 2-3 meetings and a walk-thru of the facility along with approving contractors that will be working on the project. Anyone that will be back in the jail will need to have a criminal history performed.

During the day of the walk-thru, the pump on one of the boilers went out. Replacing the boilers was going to be one of the last projects on their list but has now been moved up to be the first before the heating system is on.

Employee Info:

Currently we have 42 vacancies. Over the last two months we have lost four to localities, one to the military and one to a Roanoke agency because of pay. When talking with HR during their exit interviews, we were told that we're not very competitive in pay. Of the officers that left, the longest serving employee was hired March 23rd of this year. In the Finance Committee meeting this morning we discussed finding a way to incentivize longevity. He updated the group on the jail's current pay structure and added that we're actively trying to improve our employee retention.

We have so many new staff members so if we increase our starting salary we're going to be taking on a level of compression that has to be corrected immediately. We will be looking at the budget to see what can be done. Doing it now while we have this level of vacancies would be a good time to consider this. We're also looking at more employee recognition ideas.

Sheriff Vaughan asked if we had started employment contracts yet. Superintendent Winston said we looked at them but they've been unenforceable until officers have been to the academy and are trained.

Dep. Vaught said Wythe County once had the same issue of keeping deputies and a few years ago they began offering a bump in the deputies' salaries at they gain years of service and longevity. It seems to have worked well for their jurisdiction.

There was much discussion on the topic and ways several jurisdictions had used to incentivize longevity with their employees. Several ways to recognize employees were mentioned. Superintendent Winston gave examples of things we had done like food trucks, t-shirts, donut wagon on-site, etc. COVID has definitely played a part in us not doing more recently.

Chairman Armentrout tasked Superintendent Winston to get some numbers together on possible pay raises to report back at the November meeting.

G. NEW BUSINESS:

H. CITIZEN'S COMMENTS:

I. OTHER BUSINESS OR INFORMATIONAL ITEMS:

J. ADJOURNMENT:

Motion: Mr. Vaught made the motion to adjourn the meeting.
Mr. Smith seconded the motion.

Action: The motion passed unanimously.

There being no further business to come before the Authority, Chairman Armentrout adjourned the meeting at 10:50 a.m.

Chairman Mark A. Armentrout

INMATE WORK FORCE

MALE INSIDE WORKERS		MALE OUTSIDE WORKERS		FEMALE WORKERS
1ST SHIFT KITCHEN	INMATES HIGHLIGHTED IN YELLOW ARE MEDICALLY CLEARED TO HANDLE FOOD ALL OTHERS ARE NOT	PULASKI COUNTY PSA	RADFORD CITY PD	CLEANING CREW
MEEKS, DAVID *		NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	BAKER, KENDRA NO TRAYS
MANNING, EVERETT *		NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	HARVEY, MELANIE *
SCALED, DYKAR *		NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	PHILLIPPI, TERESA *
QUESENBERRY, JAMES *	LAUNDRY	NOT NEEDED AT THIS TIME	FLOYD COUNTY	TRAY SERVERS
WEBB, DEREK *	SMITH, ERIC *	PULASKI COUNTY	NOT NEEDED AT THIS TIME	BERRY, AMANDA *
ANDERSON, KYLE *	NEED 1	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	MCGILL, KIMBERLY *
NEED 1	RICKMAN, JESSE *		NOT NEEDED AT THIS TIME	GILLENWALTERS, ANN *
FINLEY, JEFFREY *	GUYNN, TIMOTHY *	PULASKI DOG POUND	BLAND COUNTY	GILES COUNTY
POOLE, RONALD *	PERKINS, JAMES *	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME
NEED 1	ISOM'S CLEANING CREW	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME
RUIZ-VELAZCO, JAVIER *	BOWMAN, JAMIE *	PULASKI LAKE CREW	NOT NEEDED AT THIS TIME	
OWENS, TIMOTHY *	KING, NATHAN *	NOT NEEDED AT THIS TIME	WYTHE COUNTY	GILES COUNTY PSA
NEED 1	NEED 1	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME
NEED 1	SNIDER, CRAIG *	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	GILES ROAD CREW
NEED 1	BARNETT'S CLEANING CREW	NRV RESOURCE AUTHORITY	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME
2ND SHIFT KITCHEN	MERRIX, COREY *	PULASKI LANDFILL	WYTHE ROAD CREW	NOT NEEDED AT THIS TIME
NEED 1	CLARK, JAMES *	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME
PERDUE, WILLIAM *	PARKS, STEVEN *	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME
GWINN, KILLIAN *	DALTON, ZACHARY *	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME
WHITE, SETH *	1ST SHIFT KITCHEN CLEANERS	NRVRJ ROAD CREW	NOT NEEDED AT THIS TIME	NOT NEEDED AT THIS TIME
SIMONE, DEVIN *	THORNTON, MATTHEW *	SHEPPARD, RANDY-W/M	CARROLL COUNTY	NOT NEEDED AT THIS TIME
NEED 1	BROWN, ONIEL *	VAUGHN, CASEY-W/M	NOT NEEDED AT THIS TIME	
MILLS, CHRISTOPHER *	2ND SHIFT KITCHEN CLEANERS	QUESENBERRY, RICHARD-W/M	NOT NEEDED AT THIS TIME	
SUTPHIN, MICHAEL *	HARMON, ZACHARIAH *	THOMAS, NICHOLAS-W/M	NOT NEEDED AT THIS TIME	
WINES, JUSTIN *	DAVIS, RICKY *		NOT NEEDED AT THIS TIME	
NEED 1	KITCHEN DAY BAKERS	NRVRJ GROUNDS CREW	NOT NEEDED AT THIS TIME	
GRAHAM, DILLON *	BELL, JAMES *	SEYMOUR, STEVEN-W/M	GRAYSON COUNTY	
MARTIN, HERBERT *	SOWERS, MICHAEL *	NEED 1 10-25-2020	NOT NEEDED AT THIS TIME	
NEED 1	NEED 1	STOOTS, LARRY -W/M	NOT NEEDED AT THIS TIME	
NEED 1		ADMIN/LOBBY/BOOKING		
NEED 1	MEALS ON WHEELS	ASHWORTH, HARTLEY-W/M		NOTE-OUTSIDE TRUSTY
TRAY SERVERS	PENNINGTON, MICHAEL *	NRCJTA(ACADEMY)		HOUSING= 3 BED REMAINING
WHITLOCK, JASON *	NEED 1	NOT NEEDED AT THIS TIME		
RUSCH, DAVID *	DEAN, JONATHAN *	EXTRA CLEANING CREW	BOOKING CLEANING CREW	6 FEMALE INSIDE WORKERS
WYATT, CHRISTOPHER *	TRUCKS ONLY	NOT NEEDED AT THIS TIME	BOYER, JUSTUS-1ST SHIFT	64 MALE INSIDE WORKERS
MILLER, DEAN *	MCFALLS, LUCAS *	NOT NEEDED AT THIS TIME	NEED 1	55 MALE OUTSIDE WORKERS
GRAHAM, FREDRICK *	SNIDER, ERIC *	NOT NEEDED AT THIS TIME		125 TOTAL WORKERS
BROWN, JASON *	COURT-OUT TO COURT	11/5/2020	WEEKENDS/ WORKS 6 TO 7 DAYS A WEEK	WEEKLY/ WORKS 5 DAYS A WEEK
SMITH, JAMES *	MED-OUT OF WORK/ MEDICAL			
SHUTT, SHANE *	SUSP-SUSPENDED FROM WORK			
WADDELL, CHRISTOPHER *	RH/Q-QUARANTINE	NO OUTSIDE TRUSTY *		Check your emails for extra help on weekends
Please make sure the inmate workers are doing the job they have been assigned. Do not let them pick and choose where and when they work.				
Only kitchen inmate workers should be helping with meals and handling food in the kitchen. Only tray servers should be serving trays				

**The Superintendent's report will be handed out
at the November 13th meeting.**

AGENDA
MOUNT ROGERS PLANNING DISTRICT COMMISSION
EXECUTIVE COMMITTEE MEETING (Electronic)
1021 TERRACE DRIVE
MARION, VIRGINIA
November 5, 2020
7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE: All who are citizens of the United States of America please join in the Pledge of Allegiance.

WELCOME VISITORS

ROLL CALL

APPROVAL OF MINUTES FOR OCTOBER 1, 2020

ADOPTION OF AGENDA FOR NOVEMBER 5, 2020

CITIZEN'S TIME

OLD BUSINESS

None

NEW BUSINESS

1) Revolving Loan Fund Program (RLF)

The staff will provide an update on the status of the Revolving Loan Fund, the Intermediary Relending Programs, and the RBEG Program.

2) MRPDC Financial Summary

The Executive Director will report on the MRPDC Financial Summary.

3) Executive Directors Report

The Executive Director will report on the activities of the Commission.

4) Locality Updates from Executive Committee Members

ADJOURNMENT

MOUNT ROGERS PLANNING DISTRICT COMMISSION

Financial Summary

October 1st 2020

ASSETS

Total Current Assets:	\$923,576.29
<u>Total Fixed Assets:</u>	<u>\$122,439.36</u>
Total Assets:	\$1,046,015.65

LIABILITIES

Current/Long Term Liabilities:	\$503,366.90
<u>Total Fund Balance:</u>	<u>\$542,648.75</u>
Total Liabilities and Fund Balance:	\$1,046,015.65

CASH INFORMATION

BB&T Money Market:	\$205,160.23
BB&T Checking:	\$3,412.17
<u>BB&T Cash Reserve:</u>	<u>\$400,166.90</u>
Total Cash in Bank:	\$608,739.30
<i>Amount of Funds Due to Others:</i>	<i>\$159,214.29</i>
<u>BB&T Cash Reserve:</u>	<u>\$400,166.90</u>
Cash - MRPDC Operations	\$49,358.11

REVENUE FORECAST

Original Projected Revenue:	\$44,183.00
Funds Received - Not Projected:	\$2,712.00
<u>Funds Projected - Not Received:</u>	<u>\$12,900.00</u>
Total September Revenue:	\$33,995.00
 Projected October Revenue:	 \$91,597.00
Projected November Revenue:	\$51,025.00

**MOUNT ROGERS PLANNING DISTRICT COMMISSION
FY2021 REVENUES**

SOURCE	FY 2021 Recommend	FY 2021 Revision
FEDERAL		
ARC Administration	93,990	93,990
EDA Administration	70,000	70,000
EDA Administration - CARES	0	207,840
Subtotal Federal	\$163,990	\$371,830
STATE		
State (DHCD)	75,971	75,971
Subtotal State	\$75,971	\$75,971
STATE - TRANSPORTATION PROGRAM		
Transportation Planning	58,000	58,000
Subtotal State - Transportation	\$58,000	\$58,000
STATE - WATER/WASTEWATER PROGRAM		
SWVA Regional Water/Wswtr Grant	45,000	45,000
Subtotal State - W/WW Program	\$45,000	\$45,000
LOCAL / UNRESTRICTED		
Local Govt Assessment	171,818	171,818
Subtotal Local / Unrestricted	\$171,818	\$171,818
MRPDC REVOLVING LOAN PROGRAM		
Revolving Loan Fund	8,000	8,000
RBEG Loan Fund	500	500
Subtotal MRPDC Revolving Loan Program	\$8,500	\$8,500
REGIONAL INDOOR PLUMBING REHAB PROGRAM		
Regional Indoor Plumbing Rehab Program	44,000	44,000
Subtotal Regional Indoor Plumbing Rehab Program	\$44,000	\$44,000
DHCD/ARC PROJECT ADMINISTRATION		
Hidden Valley CDBG (FY19-Phase II)	13,000	13,000
Damascus Downtown CDBG	25,000	25,000
Chilhowie Downtown CDBG	16,500	16,500
Rural Retreat Downtown CDBG	4,000	4,000
Damascus ARC	11,000	11,000
Wired Road ARC	10,000	10,000
Eagle Bottom CDBG, Phase I	0	0
Sheffey Street Housing CDBG	10,000	10,000
Eagle Bottom CDBG, Phase II	10,000	10,000
Damascus Housing Planning Grant	5,000	5,000
Glade Spring Housing Planning Grant	5,000	5,000
Independence Housing Planning Grant	5,000	5,000
Independence Master Plan Planning Grant	5,000	5,000
Blue Ridge Discovery Center ARC	10,000	10,000
Bland Broadband ARC POWER	5,625	5,625
Rattle Creek Water CDBG	0	0
Subtotal DHCD Project Admin	\$135,125	\$135,125

**MOUNT ROGERS PLANNING DISTRICT COMMISSION
FY2021 REVENUES**

SOURCE	FY 2021 Recommend	FY 2021 Revision
VDOT PROJECT ADMINISTRATION		
Fries Depot	0	0
Subtotal VDOT Project Admin	\$0	\$0
PLANNING & TECH ASSISTANCE PROJECTS		
Short-term Planning Projects ***	10,000	10,000
Damascus Comp Plan	5,000	5,000
Abingdon Zoning	0	0
Independence Code	0	0
VIAA VTRRC	10,000	10,000
Galax Comprehensive Plan	10,000	10,000
Subtotal Planning & Tech Assistance Projects	\$35,000	\$35,000
ADMINISTRATION		
SWIFA (General) - Admin	20,000	20,000
VIAA	19,500	19,500
Subtotal SWIFA/aCorridor Administration	\$39,500	\$39,500
TOWN MANAGEMENT/COUNTY PLANNER		
Damascus	27,913	27,913
Fries	0	0
Glade Spring	0	0
Troutdale	0	0
Saltville Planner	24,000	24,000
Galax Planner	10,000	10,000
Bland County Planner	15,000	15,000
Smyth County Administrator	24,000	24,000
Grayson County Planner	24,000	24,000
Subtotal Town Management	\$124,913	\$124,913
MISCELLANEOUS		
Bank Interest Revenue	50	50
Rent	8,400	8,400
Misc Revenue ***	200	200
Subtotal Miscellaneous	\$8,650	\$8,650
TOTAL REVENUES	\$910,467	\$1,118,307

MOUNT ROGERS PLANNING DISTRICT COMMISSION

Financial Summary

November 5th 2020

ASSETS

Total Current Assets:	\$874,008.65
<u>Total Fixed Assets:</u>	<u>\$122,439.36</u>
Total Assets:	\$996,448.01

LIABILITIES

Current/Long Term Liabilities:	\$447,518.25
<u>Total Fund Balance:</u>	<u>\$548,929.76</u>
Total Liabilities and Fund Balance:	\$996,448.01

CASH INFORMATION

BB&T Money Market:		\$218,945.00
BB&T Checking:		\$3,388.47
<u>BB&T Cash Reserve:</u>	+	<u>\$400,170.29</u>
Total Cash in Bank:		\$622,503.76
<i>Amount of Funds Due to Others:</i>		<i>\$159,214.29</i>
<u>BB&T Cash Reserve:</u>	-	<u>\$400,170.29</u>
Cash - MRPDC Operations		\$63,119.18

REVENUE FORECAST

Original Projected Revenue:	\$132,232.00
Funds Received - Not Projected:	\$17,252.00
<u>Funds Projected - Not Received:</u>	<u>\$47,180.00</u>
Total October Revenue:	\$102,304.00
Projected November Revenue:	\$78,309.00
Projected December Revenue:	\$24,673.00

Mount Rogers Development Partnership Inc
Statement of Activities

	1 Month Ended <u>September 30, 2020</u>	<u>Pct</u>	3 Months Ended <u>September 30, 2020</u>	<u>Pct</u>
Revenues & Other Support				
Public Sector Income	\$ 0.00	0.00	\$ 162,279.70	96.43
Private Sector Income	<u>2,500.00</u>	<u>100.00</u>	<u>6,000.00</u>	<u>3.57</u>
Total Revenues & Other Support	2,500.00	100.00	168,279.70	100.00
Expenditures				
Administration				
Professional Fees	(390.00)	(15.60)	195.00	0.12
Miscellaneous Expense	300.00	12.00	675.92	0.40
Office Administrative Expense	0.00	0.00	9,750.00	5.79
Contract Admin Expense	<u>(9,798.94)</u>	<u>(391.96)</u>	<u>0.00</u>	<u>0.00</u>
Total Administration Expenses	(9,888.94)	(395.56)	\$ 10,620.92	6.31
Marketing				
Telephone	(38.28)	(1.53)	96.67	0.06
Computer Updates	0.00	0.00	210.59	0.13
Office Supplies	169.39	6.78	281.37	0.17
Dues & Subscriptions	250.00	10.00	958.33	0.57
Local & In-State Travel	1,185.13	47.41	3,558.97	2.11
National Travel-Outreach Marketing	2,968.40	118.74	12,368.40	7.35
Material Updates	340.00	13.60	500.00	0.30
Material Update-Tobacco Grant	(340.00)	(13.60)	0.00	0.00
Advertising	4,333.33	173.33	14,333.33	8.52
Hospitality	<u>0.00</u>	<u>0.00</u>	<u>249.84</u>	<u>0.15</u>
Total Marketing Expenses	8,867.97	354.72	32,557.50	19.35
Other Expenditures				
Change in Net Assets	<u>\$ 3,520.97</u>	<u>140.84</u>	<u>\$ 125,101.28</u>	<u>74.34</u>

See Accountants' Compilation Report

Mount Rogers Development Partnership Inc
Statement of Financial Position
September 30, 2020

Assets

Current Assets

The Bank of Marion	\$ 208,778.85
Total Current Assets	208,778.85

Fixed Assets

Furniture/Fixtures	3,843.42
Machinery/Equipment	2,275.83
Less: Accumulated Depreciation	<u>(6,065.24)</u>
Total Fixed Assets	<u>54.01</u>
Total Assets	<u><u>\$ 208,832.86</u></u>

Liabilities & Net Assets

Current Liabilities

Net Assets

Unrestricted Operating Net Assets	83,731.58
Current Change-Net Assets Unrestricted	<u>125,101.28</u>
Total Net Assets	<u>208,832.86</u>
Total Liabilities & Net Assets	<u><u>\$ 208,832.86</u></u>

See Accountants' Compilation Report

Mount Rogers Development Partnership Inc
Schedule of Budget to Actual
Three months ended 9/30/2020

	<u>Actual</u>	Total Annual <u>Budget</u>	Remaining <u>Budget</u>
Revenues & Other Support			
Public Sector Income	\$ 162,279.70	\$ 385,993.00	\$ 223,713.30
Private Sector Income	6,000.00	30,000.00	24,000.00
Grant Income	0.00	155,000.00	155,000.00
	<hr/>	<hr/>	<hr/>
Total Revenue & Other Support	168,279.70	570,993.00	402,713.30
Expenditures			
Administration			
Professional Fees	195.00	8,000.00	7,805.00
Miscellaneous Expense	675.92	5,493.00	4,817.08
Office Administrative Expense	9,750.00	26,500.00	16,750.00
Contract Admin Expense	0.00	291,000.00	291,000.00
	<hr/>	<hr/>	<hr/>
Total Administration Expenses	10,620.92	330,993.00	320,372.08
Marketing			
Postage	0.00	1,000.00	1,000.00
Telephone	96.67	3,000.00	2,903.33
Computer Updates	210.59	1,000.00	789.41
Office Supplies	281.37	1,000.00	718.63
Dues & Subscriptions	958.33	10,000.00	9,041.67
Local & In-State Travel	3,558.97	22,000.00	18,441.03
National Travel-Outreach Marketing	12,368.40	34,000.00	21,631.60
Material Updates	500.00	10,000.00	9,500.00
Research	0.00	13,000.00	13,000.00
Advertising	14,333.33	40,000.00	25,666.67
Hospitality	249.84	5,000.00	4,750.16
GO VA Grant Expense	0.00	100,000.00	100,000.00
	<hr/>	<hr/>	<hr/>
Total Marketing Expenses	32,557.50	240,000.00	207,442.50
Other Expenditures			
Change in Net Assets	<u>\$ 125,101.28</u>	<u>\$ 0.00</u>	<u>\$ (125,101.28)</u>

See Accountants' Compilation Report

2021 SW Virginia Regional Water/Wastewater Construction Funds

					Water						Wastewater						
					Households		Businesses		Other		Households		Businesses		Other		
Project Name	Service Provider	Award Amt	Requested	Total Proj Cost	New	Impr	New	Impr	New	Impr	New	Impr	New	Impr	New	Impr	Explanation
Penn Court/Bedwell St Emergency Waterline Replacement	Independence	\$ 175,000	\$ 200,000	\$ 450,000	-	80	-	-	-	-	-	-	-	-	-	-	Urgent need. Replacement of waterline that was busted by earthquake. Area served includes 80 LMI apartment units.
Chilhowie Sewer Treatment Plant Upgrade	Chilhowie	\$ 15,000	\$ 18,906	\$ 18,906	-	-	-	-	-	-	-	1,040	-	130	-	11	Upgrades to WWTP to include ultraviolet disinfection light and chain for grit chamber screen.
Marion Sanitary Sewer Treatment Plant - Phase II Renovation	Marion	\$ 60,000	\$ 100,000	\$ 240,000	-	-	-	-	-	-	-	3,500	-	330	-	25	Phase II of WWTP upgrades to include digester cleanout, influent pump, lift station, and blower repair.
Galax Wastewater Effluent Pumps Replacement	Galax	\$ 50,000	\$ 50,000	\$ 78,609	-	-	-	-	-	-	-	3,921	-	515	-	75	Replacement of effluent pumps and motors, which are approximately 30yo.
BVU Manhole Rehabilitation	Bristol	\$ 50,000	\$ 50,000	\$ 55,000	-	-	-	-	-	-	-	5,488	-	827	-	-	Urgent need. Locality is operating under consent order from DEQ. Rehabilitation of manholes to reduce I/I issues. Part of \$28M project.
Wythe County Water SCADA Improvements	Wythe County	\$ 25,000	\$ 50,000	\$ 143,658													Upgrades to existing SCADA system to provide increased controls/off-site monitoring and expansion of SCADA system to include 4 additional critical sites.
Rye Valley Leak Correlator	Rye Valley Water Authority	\$ 3,750	\$ 7,500	\$ 7,500		430											Purchase of correlator for leak detection within system, which is still losing over 50% of water produced.
Abingdon Exit 19 Forcemain Relocation	Abingdon	\$ 50,000	\$ 50,000	\$ 337,180								590		38			Replacement of approximately 1,900 lf of 6" forcemain on E. Main St. from Exit 19 interchange westward. Line has ruptured 4 times in recent years, causing emergency work to be performed and disrupt traffic on E. Main St.
Hall Creek WWTP Headworks Replacement	Washington County	\$ 10,635	\$ 50,000	\$ 243,767	-	-	-	-	-	-	-	1,027	-	135	-	14	Upgrades to WWTP replace screening equipment.
Emergency Fund		\$ 6,626	\$ 6,626	\$ 6,626													
		\$ 446,011	\$ 583,032	\$ 1,581,246	-	510	-	-	-	-	-	15,566	-	1,975	-	125	

Projects Funded	50.0%	9 of 18
Funded only - % of funded received vs. requested	76.2%	
% Funds available vs. Funds Requested	46.8%	\$ 952,882 Requested

2021 SW Virginia Regional Water/Wastewater Technical Assistance Funds

Year	Locality	Project Name	Requested	Total Cost	Match	Explanation	Funded	Amount
2021	Bland County	Sewer System Evaluation Survey	\$ 27,500	\$ 110,000	\$ 85,000	SSES study to determine system-wide Infiltration/inflow issues within Bland County's sanitary sewer system.	Yes	\$ 25,000
2021	Bristol Virginia Utilities	Sewer System Evaluation Survey	\$ 75,000	\$ 300,000	\$ 275,000	SSES study to determine system-wide Infiltration/inflow issues within Bristol's sanitary sewer system.	Yes	\$ 25,000
2021	Abingdon	Sewer System Evaluation Survey	\$ 25,000	\$ 100,000	\$ 75,000	SSES study to determine system-wide Infiltration/inflow issues within Abingdon's sanitary sewer system.	Yes	\$ 25,000
2021	Chilhowie	Sewer System Evaluation Survey	\$ 22,500	\$ 90,000	\$ 67,500	SSES study to determine system-wide Infiltration/inflow issues within Chilhowie's sanitary sewer system.	Yes	\$ 22,500
2021	Hillsville	Sewer System Evaluation Survey	\$ 25,000	\$ 100,000	\$ 75,000	SSES study to determine system-wide Infiltration/inflow issues within Hillsville's sanitary sewer system.	Yes	\$ 25,000
2021	Independence	Sewer System Evaluation Survey	\$ 18,750	\$ 75,000	\$ 56,250	SSES study to determine system-wide Infiltration/inflow issues within Independence's sanitary sewer system.	Yes	\$ 18,750
2021	Saltville	Sewer System Evaluation Survey	\$ 25,000	\$ 100,000	\$ 75,000	SSES study to determine system-wide Infiltration/inflow issues within Saltville's sanitary sewer system.	Yes	\$ 25,000
2021	Wythe County	Sewer System Evaluation Survey	\$ 38,875	\$ 155,500	\$ 130,500	SSES study to determine system-wide Infiltration/inflow issues within Wythe County's sanitary sewer system.	Yes	\$ 25,000
2021	Wytheville	Sewer System Evaluation Survey	\$ 25,000	\$ 100,000	\$ 75,000	SSES study to determine system-wide Infiltration/inflow issues within Wytheville's sanitary sewer system.	Yes	\$ 25,000
			\$ 282,625	\$ 1,130,500	\$ 914,250		Allocation	\$ 216,250

Total TA Funds \$ 225,000

Remaining Balance \$ 8,750



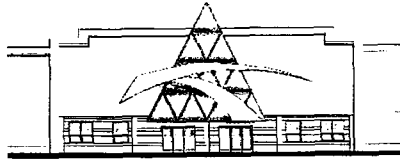
Crossroads Institute

**Board of Directors
December 9, 2020
12:00 PM**

Agenda:

- I. Call to Order**
- II. Approval of Agenda and the Consent Agenda**
 - Minutes September 2020
 - October and November 2020 Financials
- III. New Business**
 - Welcome New Board Members: Mike Watson, Administrator – Carroll County
Aaron Vrummitt, Twin County Airport Manager
 - 2021 Meeting Dates
 - Tenants
- IV. Continuing Business**
 - WCC Update – Dr. Sprinkle
 - Twin County Community Foundation Grant – Higher Education Center
 - Twin County Community Foundation Mini Grant – David Burnette
- V. Reports:**
 - Higher Education Site Manager
 - Facilities Manager
 - Director
- VI. Board Member Comments**
- VII. Closed Session – None**
- VIII. Adjourn**

Next Meeting: TBD



Crossroads Institute

Board of Directors Meeting MINUTES — September 16, 2020, 4:30 p.m.

Attending (Via Zoom): Board Chairman, Kenneth Belton; Deborah Alexander; Nicole Boyette; Dr. Mark Burnette; Willie Greene; C. M. Mitchell; Dr. Dean Sprinkle; Brenda Sutherland; and Susan Tilley

I. Call to Order

Board Chair, Kenneth Belton called the meeting to order at 4:35 p.m.

II. Approval of Agenda and the Consent Agenda

C. M. Mitchell made a motion to approve the consent agenda, and Dr. Sprinkle seconded the motion. The motion carried with all in favor.

III. New Business

A. Robinson, Farmer, and Cox Financial Review

Deborah shared that the review was conducted entirely online and went very smoothly. The tax Form 990 has been filed by Robinson, Farmer, and Cox and a copy is on file at Crossroads. A copy of the review was emailed to members, and hard copies of the report are available at Crossroads offices.

B. Conference Room Flooring

Fashion Floors of Mount Airy recently installed new Luxurious Vinyl Plank flooring, replacing the carpet, in Crossroads conference room. The room is much lighter and cleaner. The cost of the flooring was \$7,900. Deborah shared photographs of the room with the new floor installed. She stated that she would like to soon have the walls painted a light gray to better match the floor.

Willie Greene asked if they found any mold when they were redoing the floor. Deborah answered that they did not. Mr. Greene said that it seemed damp. Deborah further stated that there are two dehumidifiers in the conference room now. The moisture only occurs in the summer months. Fashion Floors did install a moisture barrier with the new flooring. Brenda invited everyone to stop in and see the new floor next time they are near Crossroads.

IV. Continuing Business

A. WCC Construction Update — Dr. Sprinkle

Brenda asked Dr. Sprinkle what plans the VCCS and/or WCC has. Dr. Sprinkle stated that they are having a system-wide call tomorrow, but that he imagines things will continue much the same

during the spring semester. Everything that can be online will be online and the occupational, technical, and health programs will meet in person.

Last year, WCC offered professional opportunities to Wythe County. This year it expanded to Smyth and Wythe County, with several people from Galax and the Twin Counties joining as well. The participants were able to earn continuing education units.

Crossroads project is coming along well. Dr. Sprinkle shared an update from Sean, WCC's Director of IT, who was at Crossroads today. The cabling contractor has made significant progress, and they are anticipating completion of the project this coming Monday (September 21). Today the team was working on cable terminations in the telecom room. They plan to hang cameras tomorrow, complete testing and certifications, and have it turn-key ready to go on Monday. The WCC team plans to be on site to finish some of the tweaking and configurations in the next couple of weeks.

Courses are moving along. WCC has had two COVID-19 virus exposures and two positive cases, which caused a couple of programs to be put on hold for the 14 days. Other than that, things seem to be going smoothly.

Enrollments have experienced a bit of a downturn from last year.

B. Twin County Community Foundation Grants

Brenda reported that she and Nicki got everything turned in on time, and they should hear something by November 1.

V. Reports

A. Higher Education Site Manager

HEC Site Manager Nicki Boyette gave the following report:

Twin Co. Community Foundation Grant –The proposal to overhaul computers came in at \$8,855. The proposal in conjunction with UVA-Wise Abingdon came in at \$6,120 for professional development attendee registration - so Nicki is asking for a total of \$14,975. Her proposal last year was for almost \$45,000.

Nicki reported that, so far, Fall Professional Development has not been going great because of the pandemic. Nicki further stated that she had to cancel the Microsoft Office Programs for Friday due to low enrollment; but then the instructor had a COVID exposure and had to quarantine for two weeks, so the program would have been canceled anyway.

Nicki reported that the HEC is still testing, and that she has been added to Norfolk State University's list as a center offering in-person testing for college students. She has also been in contact with a student from ETSU in regard to proctoring, so we may be able to serve in other areas as a testing center.

As far as the fall goes, Nicki plans to keep trying with the Professional Development programs, keep testing, and hopes to know about grant proposals around the first of November.

B. Facilities Manager

Crossroads Facilities Manager, Deborah Alexander, reported the following to the Board:

Rent – all tenants are on track and paying on time. Results still owes two-thirds of the deferred April rent. Deborah was told that they plan to meet and discuss a repayment plan.

Maintenance

- Deborah reported that the new flooring in the conference room has already been discussed, but that she and David have also priced replacing the carpet in the entryway of the back stairs, which Results uses, with either heavy duty carpet at \$900 or with some type of rubber industrial flooring at \$1800. She and David chose to wait on that project to see if Crossroads receives grant funding to replace the large HVAC unit.
- The guttering on the shed where the WCC trucks park needs cleaning out. David has arranged for Tyler with Lineberry's Landscaping to do the work. It will cost around \$600 if he uses a lift.

Facility Use

- Deborah reported that Captain Mike Ayers with the Galax Fire Dept. contacted her on August 14 and requested to use the parking lot in the back right corner behind the main building for a remote emergency landing zone for Medical Air Transport Helicopters. After checking with Brenda and Dr. Sprinkle, his request was approved. It hasn't been needed yet, fortunately.

C. M. asked if that required any special painting and marking. Deborah told him that Mike Ayers did not mention that as part of the request.

Willie Greene interjected an explanation of how the process works. The fire department will send out at least three trucks, which form a triangle, and the helicopter lands in the center – they have flashing lights that direct the landing, as opposed to special markings or paint. C. M. asked if we needed a windsock, and Brenda answered that they use the hay field in Elk Creek and they use the triangle like Willie explained. Deborah read from the email request that the entire event takes about 30 minutes and that they average one or less per month.

Willie Greene thanked Crossroads on behalf of the fire department for the use of the space for landing.

Dr. Sprinkle asked about and the Board briefly discussed the Crossroads parking lot and the need for repaving it within the next few years. The property committee (C. M. Mitchell, Rex Hill, Kenneth Belton, and David Burnette) needs to meet and formulate a plan for financing this expense over time. C. M. pointed out that if we could correlate the project with the City's repaving, then the cost of the asphalt would be less.

- Star Machine Shop held their tent sale in the front parking lot June 26 and 27th and again August 6 and 7th.
- Skyline National Bank was finally able to have their shareholder's meeting in the conference room on August 18 (had to be postponed several times because of COVID) They also held a meeting on July 30.
Skyline National Bank is such a pleasure work with – professional, gracious and very respectful and cooperative with our COVID-19 guidelines.
- Edwin Ward has been conducting his Tradesmen Classes on Thursday nights in the café with all the COVID precautions in place. Haven't heard of any problems.
- Galax City Schools is scheduled for their Foundation meeting tomorrow in the café.
- MOOG scheduled their CPR/AED/First Aid Recertification in the conference room next Friday, Sept 25 for about 10 people.

- Senior Home Share is scheduled to have Personal Care Assistant Training in the conference room during the last week in September.

Crossroads' security (door lock) system is very outdated and needs to be replaced before it stops working altogether. We are not able to get parts for the locks any longer and the computer software is very outdated. I am obtaining quotes from Twin County Tech Security, Black Dog Fire and Security Services, and I have contacted Safeguard Security.

C. Director

Executive Director, Brenda Sutherland, reported that Crossroads is working with our tenants and doing the best we can, given the pandemic situation. Everybody is working from home and coming in as necessary. Brenda thanked the Board members for their support.

VI. Board Member Comments

Dr. Sprinkle asked Brenda and Deborah about the smoking issue at the side of the building. Suggested looking at a type of smoking area gazebo. C. M. suggested checking with the hospital as they once had a smoking booth. Willie Greene asked which side of the building it was and pointed out that there is a large propane tank out there. Brenda said there were signs posted. Brenda has it on her agenda in the spring to apply for the Lowes Foundation Grant again and maybe one day we will go the route of adding a separate structure as a smoking area.

VII. Closed Session — None

VIII. Adjourn

Dr. Burnette made a motion to adjourn the meeting, and Willie Greene seconded. With all in favor, the meeting adjourned at 5:05 p.m.

Next Meeting Date: December – exact date to be decided.

Respectfully submitted:

Approved by:

Deborah A. Alexander, Board Secretary

Kenneth R. Belton, Board Chair



Terry Woods
Animal Control Officer

Cellell Dalton
Interim Administrator

Animal Control Office

605 -1 Pine Street
Hillsville, VA 24343
276-730-3011

November 30, 2020

Animal Control received 44 animal related calls, and 21 animals were taken into custody by animal control. 6 wildlife calls. 5 calls of livestock out.

Terry Woods
T.L. Woods
Chief Animal Control Officer
Carroll County

(276) (730-3011)

twoods@carrollcountyv.org

(276) (730-3004) – fax

Carroll County Sheriffs Office - VA0180000 - NIBRS Agency Crime Overview - 2019

2019 Population Estimate	26,484		Offenses (*)	Arrests (**)	
		Group A Offenses	Reported	Adult	Juvenile
Law Enforcement Employees		Crimes Against Persons			
Sworn Male	16	Murder and Nonnegligent Manslaughter	3	0	0
Sworn Female	2	Negligent Manslaughter	0	0	0
Civilian Male	3	Kidnapping/Abduction	4	1	0
Civilian Female	2	Forcible Rape	4	1	0
Total	43	Forcible Sodomy	1	0	0
		Sexual Assault With An Object	0	0	0
		Forcible Fondling	3	0	0
		Incest	0	0	0
Offense Overview		Statutory Rape	0	0	0
Incident Total	646	Aggravated Assault	28	11	0
Offense Total	769	Simple Assault	118	50	1
Group A Crimes per 100,000 population	2,439.2	Intimidation	4	1	0
		Human Trafficking, Commercial Sex Acts	0	0	0
		Human Trafficking, Involuntary Servitude	0	0	0
Arrest Overview		Crimes Against Property			
Total Arrests	562	Arson	0	0	0
Adult Arrests	504	Bribery	0	0	0
Juvenile Arrests	4	Burglary/Breaking & Entering	28	13	0
Unknown Age	4	Counterfeiting/Forgery	5	0	0
Arrests per 100,000 population	2,123.0	Destruction/Damage/Vandalism of Property	64	7	0
		Embezzlement	0	0	0
		Extortion/Blackmail	0	0	0
		False Pretenses/Swindle/Confidence Game	10	4	0
		Credit Card/Automatic Teller Fraud	5	0	0
		Impersonation	0	0	0
		Welfare Fraud	1	0	0
		Wire Fraud	0	0	0
		Identity Theft	10	0	0
Group B Arrests		Hacking/Computer Invasion	0	0	0
Offense	Adult	Juvenile			
Bad Checks	1	0	Robbery	0	0
Curfew/Loitering/Vagrancy Violations	0	0	Pocket picking	0	0
Disorderly Conduct	0	1	Purse snatching	0	0
Driving Under the Influence	22	0	Shoplifting	7	1
Drunkenness	11	0	Theft From Building	18	0
Family Offenses (Nonviolent)	5	0	Theft From Coin Operated Machine or Device	0	0
Liquor Law Violations	8	0	Theft From Motor Vehicle	9	0
Peeping Tom	0	0	Theft of Motor Vehicle Parts/Accessories	7	0
Runaway	0	0	All Other Larceny	83	6
Trespass of Real Property	3	0	Motor Vehicle Theft	22	5
All Other Offenses	189	1	Stolen Property Offenses	5	2
Total Group B	239	2	Crimes Against Society		
			Drug/Narcotic Violations	273	207
			Drug Equipment Violations	18	2
			Betting/Wagering	0	0
			Operating/Promoting/Assisting Gambling	0	0
			Gambling Equipment Violations	0	0
			Sports Tampering	0	0
			Pornography/Obscene Material	4	0
			Prostitution	0	0
			Assisting or Promoting Prostitution	0	0
			Purchasing Prostitution	0	0
			Weapon Law Violations	37	4
			Animal Cruelty	0	0
			Total Group A Offenses	769	315
					2

(*) Offenses are counted using the FBI Units of Count for Crime

(**) The Arrests column shows arrests made for incidents during the selected period, regardless of arrest date. Arrest counts for the same period may change over time

This report is valid as of March 26, 2020 and is subject to change